

**ACADEMIC CALENDER IN RESPECT OF GOVT & PVT. POLYTECHNICS FOR THE
ACADEMIC SESSION 2022-2023 FOR ODD SEMESTER (1st Semester)**

Sr. No.	Activities	1 st Semester
1.	Preparation and Uploading of Lesson Plans (Teacher wise) on Institute web site duly checked/ approved by HOD/ Principal.	27.09.2022 to 29.09.2022
2.	Commencement of Semester classes	01.10.2022
3.	Orientation Programme for fresher's	01.10.2022 to 04 10.2022
4.	Submission of Registration Forms	Within one month from the last date of counseling.
5.	Academic interaction of Principal with HODs Faculty members and students	First week of every month
6.	Review/Compliance of lesson plan by HOD/Principal	4 th week of every month
7.	Technical Seminars/ group discussion debate/ declamation /quiz contest etc.	At least one activity per month
8.	Display of attendance on notice board and institute website	On or before 05.11.2022
9.	1 st Class Test	1 st week of November 2022
10.	Display of monthly attendance on notice board and institute website.	On or before 05.12.2022
11.	2 nd Class Test	2 nd week of December 2022 .
12.	Display of Mid Semester internal assessment marks on notice board & on institute website	13.12.2022
13.	Parent Teacher Meeting (Online/Offline)	2 rd week of December 2022
14.	Last date for submission of exam forms by all students in the respective institute.	15.12.2022
15.	Submission of Exam forms by all the institutions in the HP Takniki Shiksha Board Office.	Within 7 days of last date of submission by the Institute without late fee in the Board office
16.	House Test (Centralized)	1 st Week of January 2022
17.	Display of monthly attendance on notice board and institute website.	On or before 05.01.2023
18.	End of Semester Classes	20.01.2023
19.	Visit of Rationalisation Committee and submission of report thereof	Rationalisation before end of semester classes
20.	Display of Final attendance & internal Assessment by H.O.D. on the notice board and institute website as PDF file	22.01.2023
21.	Last date for making appeal to Principal regarding condonation of attendance of the students	23.01.2023
22.	Display of detained students list	24.01.2023
23.	Commencement of practical Examination	27.01.2023
24.	Commencement of theory Examination	05.02.2023
25.	Spot Evaluation	1 st week of March, 2023
26.	Declaration of Semester Results	1 st week of April, 2023

(Signature)
Secretary.

H.P. Takniki Shiksha Board,
Dharamshala

ACADEMIC CALENDER IN RESPECT OF GOVT & PVT. POLYTECHNICS FOR THE ACADEMIC SESSION 2022-2023 FOR ODD SEMESTER i.e 3rd & 5th Semester)

Sr. No.	Activities	3 rd Semesters (Regular and LEET) & 5 th Semester
1.	Preparation and Uploading of Lesson Plans (Teacher wise) on Institute web site duly checked/ approved by HOD/ Principal.	29.08.2022 to 30.08.2022
2.	Commencement of Semester classes	01.09.2022
3.	Submission of Registration Forms	Within one month from the last date of counseling only for LEET students
4.	Academic interaction of Principal with HODs Faculty members and students	First week of every month
5.	Review/Compliance of lesson plan by HOD/Principal	4 th week of every month
6.	Technical Seminars/ group discussion debate/declamation /quiz contest etc.	At least one activity per month
7.	Display of attendance on notice board and institute website	On or before 06.10.2022
8.	1 st Class Test	Second week of October 2022
9.	Parent Teachers Meeting (Online/Offline)	4 th week of October 2022
10.	Display of monthly attendance on notice board and institute website.	On or before 05.11.2022
11.	Last date for submission of exam forms by all students in the respective institute.	06.11.2022
12.	Submission of Exam forms by all the institutions in the HP Takniki Shiksha Board Office.	Within 7 days of last date of submission by the Institute without late fee in the Board office
13	2 nd Class Test	2 nd week of November 2022
14.	House Test (Centralized)	4th Week of November 2022
15.	Display of monthly attendance on notice board and institute website.	On or before 06.12.2022
16.	Display of Mid Semester internal assessment marks on notice board & website	08.12.2022
17.	End of Semester Classes	20.12.2022
18.	Visit of Rationalization Committee and submission of report thereof	Rationalization before end of semester classes
19.	Display of Final attendance & internal Assessment by H.O.D. on the notice board and institute website as PDF file	22.12.2022
20.	Last date for making appeal to Principal regarding condonation of attendance of the students	23.12.2022
21.	Display of detained students list	26.12.2022
22.	Commencement of practical Examination	28.12.2022
23.	Commencement of theory Examination	05.01.2023
24.	Spot Evaluation	1st week of February 2023
25.	Declaration of Semester Results	1st week of March 2023

Note :-

- Extra classes for LEET Students shall be engaged by the respective institutes as per requirement of syllabus coverage.
- The Industrial Training will be conducted w.e.f. 05.08.2022 to 31.08.2022.

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Secretary,

H.P. Takniki Shiksha Board
Dharamshala, H.P.