

I/319532/2024

ACADEMIC CALENDER IN RESPECT OF GOVT & PVT. POLYTECHNICS FOR THE ACADEMIC SESSION 2023-2024 FOR EVEN SEMESTER

Sr. No.	Activities	4 th semester
1.	Preparation and Uploading of Lesson Plans (Teacher wise) on Institute web site duly checked/ approved by HOD/ Principal.	05.02.2024 to 07.02.2024
2.	Commencement of Semester classes	08.02.2024
3.	Academic Interaction of Principal with HODs Faculty members and students	First week of every month
4.	Review/Compliance of lesson plan by HOD/Principal	4 th week of every month
5.	Technical Seminars/ group discussion debate/declamation /quiz contest etc.	At least one act activity every two months
6.	Display of Monthly attendance on notice board and institute website	On or before 05.03.2024
7.	1 st Class Test	4 th week of March 2024
8.	Display of monthly attendance on notice board and institute website.	On or before 05.04.2024
9.	Parent Teacher Meeting (Online/Offline)	1 st week of April 2024
10.	Last date for submission of online exam forms by all students through web based module of HPTSB.	10.04.2024 (Without late fee)
11.	Submission of hard copy of Exam forms by all the institutions in the HP Takniki Shiksha Board Office.	Within 7 days of last date of online submission of exam form without late fee.
12.	2 nd Class Test	4 th week of April 2024
13.	Display of Mid Semester internal assessment marks on notice board & on institute website	02.05.2024
14.	Display of monthly attendance on notice board and institute website.	On or before 05.05.2024
15.	House Test (Centralized)	3 rd Week of May, 2024
16.	End of Semester Classes	01.06.2024
17.	Visit of Rationalisation Committee in all affiliated institutes	Rationalization before end of semester classes
18.	Display of Final attendance & internal Assessment by H.O.D. on the notice board and institute website as PDF file	03.06.2024
19.	Last date for making appeal to Principal regarding condonation of attendance of the students	04.06.2024
20.	Display of detained students list	05.06.2024
21.	Commencement of practical Examination	6.06.2024
22.	Commencement of theory Examination	15.06.2024
23.	Spot Evaluation	3 rd week of July, 2024
24.	Declaration of Semester Results	2 nd week of August, 2024

I/319527/2024

ACADEMIC CALENDER IN RESPECT OF GOVT & PVT. POLYTECHNICS FOR THE ACADEMIC SESSION 2023-2024 FOR EVEN SEMESTER

Sr. No.	Activities	2 nd & 6 th Semester
1.	Preparation and Uploading of Lesson Plans (Teacher wise) on Institute web site duly checked/ approved by HOD/ Principal.	27.01.2024
2.	Commencement of Semester classes	29.01.2024
3.	Academic Interaction of Principal with HODs Faculty members and students	First week of every month
4.	Review/Compliance of lesson plan by HOD/Principal	4 th week of every month 2024
5.	Technical Seminars/ group discussion debate/declamation /quiz contest etc.	At least one act activity every two months
6.	Display of Monthly attendance on notice board and institute website	On or before 05.03.2024
7.	1 st Class Test	3 rd week of March 2024
8.	Parent Teacher Meeting (Online/Offline)	4 th week of March 2024
9.	Display of monthly attendance on notice board and institute website.	On or before 05.04.2024
10.	Last date for submission of online exam forms by all students through web based module of HPTSB.	10.04.2024 (Without late fee)
11.	Submission of hard copy of Exam forms by all the institutions in the HP Takniki Shiksha Board Office.	Within 7 days of last date of online submission of exam form without late fee.
12.	2 nd Class Test	3 rd week of April, 2024
13.	Display of Mid Semester internal assessment marks on notice board & on institute website	25.04.2024
14.	Display of monthly attendance on notice board and institute website.	On or before 05.05.2024
15.	House Test (Centralized)	3 rd Week of May, 2024.
16.	End of Semester Classes	25.05.2024
17.	Visit of Rationalisation Committee in all affiliated Institutions	Rationalization before end of semester classes
18.	Display of Final attendance & internal Assessment by H.O.D. on the notice board and institute website as PDF file	29.05.2024
19.	Last date for making appeal to Principal regarding condonation of attendance of the students	30.05.2024
20.	Display of detained students list	31.05.2024
21.	Commencement of practical Examination	03.06.2024
22.	Commencement of theory Examination	10.06.2024
23.	Spot Evaluation	Last week of June, 2024 to 3 rd week of July, 2024
24.	Declaration of Semester Results	2 nd week of August, 2024