

**ACADEMIC CALENDER IN RESPECT OF GOVT & PVT. POLYTECHNICS FOR THE ACADEMIC SESSION  
2024-2025 FOR ODD SEMESTER (1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Semester)**

Sr. No.	Activities	1 <sup>st</sup> & 3 <sup>rd</sup> & 5 <sup>th</sup> Semesters
1.	Preparation and Uploading of Lesson Plans (Teacher wise) on Institute web site duly checked/ approved by HOD/ Principal.	Before 01.08.2024
2.	Orientation Programme for fresher's only.	01.08.2024 to 09.08.2024
3.	Commencement of Semester classes Commencement of semester Classes	01.08.2024 (1 <sup>st</sup> & 3 <sup>rd</sup> Sem) 12-08-2024 (5 <sup>th</sup> Sem)*
4.	Submission of Online Registration Forms.	Within one month from the last date of counselling.
5.	Academic interaction of Principal with HODs Faculty members and students	First week of every month
6.	Review/Compliance of lesson plan by HOD/Principal	4 <sup>th</sup> week of every month
7.	Technical Seminars/ group discussion debate/declaration /quiz contest etc.	At least one activity per month
8.	Display of Monthly attendance on notice board and institute website	On or before 05-09-2024
9.	1 <sup>st</sup> Class Test	2 <sup>nd</sup> week of September 2024
10.	Display of monthly attendance on notice board and institute website.	On or before 05.10.2024
11.	2 <sup>nd</sup> Class Test	3 <sup>rd</sup> week of October 2024
12.	Last date for submission of online exam forms by all students through web-based module of HPTSB.	15.10.2024
13.	Submission of hard copy of Exam forms by all the institutions in the HP TaknikiShiksha Board Office.	Within 7 days of last date of online submission of exam form without late fee.
14.	Diwali Vacations (3 Days)	28-10-2024-30-10-2024
15.	Display of Mid Semester internal assessment marks on notice board & on institute website	04.11.2024

16.	Display of monthly attendance on notice board and Institute website.	On or before 05.11.2024
17.	Parent Teacher Meeting (Online/Offline)	1 <sup>st</sup> week of November 2024
18.	House Test (Centralized)	2 <sup>nd</sup> Week of November 2024
19.	End of Semester Classes	02.12.2024
20.	Visit of Rationalisation Committee and submission of report thereof	Rationalisation before end of semester classes
21.	Display of Final attendance & internal Assessment by H.O.D. on the notice board and institute website as PDF file	03.12.2024
22.	Last date for making appeal to Principal regarding condonation of attendance of the students	04.12.2024
23.	Display of detained students list	04.12.2024 by 5pm
24.	Commencement of practical Examination	05.12.2024
25.	End Semester Theory Examination Schedule	12.12.2024 to 31-12-2024
26.	Winter Vacations (26 days)	01-01-2025 to 26-01-2025
27.	Spot Evaluation	From 27-01-2025
28.	Declaration of Semester Results	4 <sup>th</sup> week of February 2025

**Note: - Internship-I (3 weeks) of 3<sup>rd</sup> Semester Diploma Engineering Students will be carried out after the completion of semester examinations. (04-01-2025 to 24-01-2025)**

\* Presently 4<sup>th</sup> Semester students are on 4 weeks Internship-II training and that will be over by 09-08-2024.

From next year, the 5<sup>th</sup> semester classes are also scheduled from 1<sup>st</sup> August 2025.

*There is no overlapping of winter vacation with end semester exam schedule*

secretary

H.P Takniki shiksha  
Board, Dharamshala